Manual for Teachers

ClassIn

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1 Download & Install

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Part One

Download & Install

Recommended PC Configurations					
CPU	Intel i5 and newer				
System	Windows 7 and newer / mac OS 10.13 and newer				
RAM	≥4GB RAM				
Resolution	≥1280px * 720px				
Network	≥2Mbps				
More details:https://classin.baklib-free.com/21ae/decc/8928 View computer CPU:https://classin.baklib-free.com/21ae/decc/647d Query CPU mark:https://classin.baklib-free.com/21ae/decc/d5a5					

Download ClassIn



Install ClassIn

2. Click "Confirm"

3. Click "Install"

4. Click "Start"





ClassIn

Back to catalogue

2. Drag ClassIn into the Applications folder

Applications

Part Two

Account management & Settings

Register & Login



Tips: How to retrieve the password:

https://classin.baklib-free.com/4ecf/a7e5/9909

1. Choose your country code and

Your mobile phone should be able to receive SMS messages normally

Tips:

System testing

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1. Open "Settings"

+C Search System Testing System Dete $\overline{}$ Public Course + Create Class Ĥ Camera ClassIn Speaker Det -Invite friends to ClassIn Microphone Add Friends Search friends or share OR code Course System Settings System Testing (i) About Software System Dete Check Update Camera ? Help Center Speaker Det ∃ File Transfer Microphone Device Management Speaker: System Testing Press "Play" button To play the testing A Change to scho sound, and choose ⇒ Switch Account 2. Enter "System Testing" an answer for what E→ Exit you are heard



Edit personal information & Settings



Q Search	+	General	General
		Classroom	Auto run when system starts
Public Course	+ Create Class	Hotkeys	 Auto Login New Message Sound This can be checked if
Invite friends to Class	In	File	Lesson Notice the display is small or
acts Search friends or share QF	Add Friends	Advanced	Task Notice
		Repair Helper	Test Notice the Interface IS blurred
/e		Driveou	DPI adaptive (only support one and only one monitor)
		Flivacy	Evoke keyboard automatically on touch screen
se		Teen Mode	EyeCare Mode
-			Stylus Pressure Effect (Pen Tablet)
1			
	_		
2 © System Settings		Settings	×
© System Settings ① About Software		Settings General	File
© System Settings ① About Software ⑦ Check Update		Settings General Classroom	× File Default directory to save files
Image: Construction of the system settings Image: Check Update Image: Check Update Image: Help Center		Settings General Classroom Hotkeys	File Default directory to save files D:\Users\Documents\ClassIn Files
2 System Settings About Software Check Update Help Center		Settings General Classroom Hotkeys File	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder
2 System Settings About Software Check Update Help Center File Transfer		Settings General Classroom Hotkeys File	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder Clear cache
2		Settings General Classroom Hotkeys File Advanced	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder Clear cache Cache 15MB
2 System Settings About Software Check Update Help Center File Transfer Device Management System Testing		Settings General Classroom Hotkeys File Advanced Repair Helper	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder Clear cache
2		Settings General Classroom Hotkeys File Advanced Repair Helper Privacy	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder Clear cache
2		Settings General Classroom Hotkeys File Advanced Repair Helper Privacy Teen Mode	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder Clear Cache Used only when the course cannot be displayed properly
2	Clean data Clean	Settings General Classroom Hotkeys File Advanced Repair Helper Privacy Teen Mode	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder Clear Cache Used only when the course cannot be displayed properly Clear Data File
2	Clear data file w	Settings General Classroom Hotkeys File Advanced Repair Helper Privacy Teen Mode	File Default directory to save files D:\Users\Documents\ClassIn Files Edit Open Folder Clear Cache Used only when the course cannot be displayed properly Clear Data File

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Part Three

Prepare Lessons

Grinding lessons

6 Search + Public Course + Create Class Ĥ ClassIn • Invite friends to ClassIn Add Friends Search friends or share QR code Blackboard: Ideal for teachers to familiarize themselves with the functions in the ClassIn classroom and to create board file

ClassIn

User Ma...



PPT and other formats of courseware and images can be dragged and dropped directly from the desktop into the classroom

-	Blackboard	
	 Click: Trigge Select & Mov and move ther Paint brush: Eraser: Clear Text Box: Inp Screenshot: the classroom 	r animations in PPT ve: Select the elements on the blackboard n or edit them again Marking or drawing graphics r brush marks out some words Intercepting images from inside and outside
1. Driv 2. Toc	ve-My Drive: Open your own uploa	aded files tools (Sharing tools/Timer/Material library

More details about making EDB: https://classin.baklib free.com/bdf5/a1ba/f391

Settings in Classroom



Enter into Classroom







Back to catalogue

You can groom yourself in the current screen; And click "Enter Classroom" or wait for the countdown to end to automatically enter your classroom.

Part Four

Record the lesson

Recording-related settings

• +Q Search Settings Turn on the audio cues of students' hands in the classroom \checkmark Public Course + Create Class ÷ General \bigcirc Nothing \bigcirc Ding \triangleleft) \bigcirc Drops of do \triangleleft) \bigcirc Ding-dong \triangleleft) ClassIn Classroom -Invite friends to ClassIn Add Friends Contacts Classroom text box font size settings Search friends or share OR code Hotkeys \odot 14 18 24 36 10 14 18 24 File The scope while recording the classroom (Only take effect after restart Advanced Course recording): Mini classroom window Change the scope while recording the classroom When screen sharing is enabled, system desktop will be recorded (Only take effect after restart recording) Adaptive classroom window (When the classroom window is \odot System Settings Mini classroom window: Fixed size: 1280X720 large, the CPU performance requirement is higher) (i) About Software Adaptive classroom window: Adaptable to your screen When screen sharing is enabled, system desktop will be recorded Desktop: Record the entire computer desktop Check Update Desktop (When the display screen is large, the CPU performance requirement is higher) ? Help Center → File Transfer The size of recording video (Only take effect after restart recording): The size of recording video: Device Management It requires the moitor resolution is not lower than recording video's • HD (1280 x 720) System Testing • HD (1280*720) - CPU:Intel i5 or higher • FHD (1920 x 1080) The CPU performance FHD (1920*1080) - CPU:Sixth generation Intel i5 or higher requirement is higher Will be disabled if select "Mini classroom window" in "The scope while rec ⇒ Switch Account ording the course" Exit etting



Local Recording



Part Five

Classroom functions

Toolbar under the Profile



Teaching tools



Roster



Toolbox



Blackboard

Teaching toolbox with 8 default common tools and support for customizing them; Click "Edit" to select the tools you use 2 ۲. ToolBox **E**, 1 Sharing Tools O) \mathbf{X} A. n Small Blackboard 4 â 1 **@1** 0/0

Open files/Save & share boardfiles



Sharing tools

	Blackboard	※ - ◎ - □ 〓 〓 □ - ご ×
Desktop Sharing:		
1. Max. sharing range: 1570 x 760		
Teacher Screen Share/Sharing for all students:		
1. Sound not supported		
2. Max number of people: 100		
3. Only devices with ios12 and above can be sh	ared	
4. Shareware windows are supported on Mac a	nd Windows 8 or above	· · · · · · · · · · · · · · · · · · ·
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Sharing Tools	ТооІВох	2 Edit X 🕨 🔏





Mirror tool

Blackboard

ClassIn Mirror:

1. Play Sound Locally: Listen to the sound from the mobile device yourself.

2. Share Sound: Students can hear the sound from your mobile device

Apple Mirror:

Use mirroring to display iPhone/iPad touch content to ClassIn classroom





Timer/Random Selection/Responder/Dice/Stopwatch/Selector



Small blackboard



Collaboration



Browser



Back to catalogue

0/0

Physics/Chemistry





Teaching materials



Blackboard

Edit \perp X

The teaching materials library contains materials for a wide range of subjects, which can be found by category or by searching for keywords, and supports settings such as adjusting the size and direction of materials after dragging them into blackboard



Back to catalogue

0/0

Video Gallery

Video Gallery

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Blackboard

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- 1. The video gallery displays all the cameras of students in classroom;
- 2. It is only visible to the teacher;
- 3. When the video gallery is on, students can see their screen window in the bottom left corner of the classroom



The camera in the video wall can be dragged directly onto the large blackboard

Some settings and , A Photographic functions



Assist camera



Breakout Rooms

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Group										
	Student: 6	Student: 6								
	Method:	Method: Random 🔻		Colort the number (method of						
	Lesson Grouping 🔻	Group: 2 🔻		Select the number/method of		10				
				group or used the	100	OIBOX			Edit X	
	Used grouping plan	Start grouping		last grouping plan						
				use 8. och ing brain		-		2		
Use flows	s of Grouping (T for teacher & S	S for students):				File	Sava/Shara	Sharing Tools	Dico	
Prepare	* Start Sidiscuss in or	roups End End of d	iscussion			File	Save/Share	sharing roois	Dice	
T set up g ups	pro T join discus	sion Restart T sum	marize							
						A.	n		<u> </u>	
						Selector	Small Blackboard	Stopwatch	Timer	>
Students: 0/6	Meth	hod: Random 🔻 Group: 2 🔻	Regroup	The first student is the team				2		*
	Group 1	Group 2								
	♀ ZZZZ 技术支持Et	than 文 投课老师 路磁C	867	leader in every group.		<u></u>	<u></u>	2		
	阿达 阿迪王	Alice		you can save group(use in next		Mirror Tool	Responder	Random Selection	Breakout Room	Т
				time)/Regroup/Start discussion			Responder	Random Selection	breakout Koom	
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						Collaboration	Award List	Browser	Physics	
Copy classro	oom content to discussion groups	Save Group Sta	art discussion							
							-		-	-
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Students: 0/6	Enter	hod: Random V Group: 2 V	Regroup			Chemistry	Teaching	Assist Camera	VNC	1 💌
	Group ((0/3) Observe Join	I group 2(0/3) Observe 70	in group							
	◆ ZZZZ 技术支持Et	than		You can enter into every group		1000	A			
	阿达 阿迪王			classroom, and also could			- 4			
				synchronizo vour audio and sides						
				synchronize your audio and video						la
				to discussion groups						0/0
										0,0
Synchronize	e teacher's audio and video to discussion groups	s Save Group En								

Large-screen mode

Minimize

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Help

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-Open your mic/camera quickly



Blackboard

Part Six

After Class & Playback

Watch Playback & Teaching Report





Late

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THANKS

ClassIn